

305 POLICY IMPLEMENTATION

I. PURPOSE

The purpose of this policy is to clarify the responsibility of the school administration for implementation of Board of Education policy.

II. GENERAL STATEMENT OF POLICY

- A. It shall be the responsibility of the superintendent to implement Board of Education policy and to recommend additions or modifications thereto. The administration is authorized to develop guidelines and directives to effectuate the implementation of Board of Education policies. These guidelines and directives shall not be inconsistent with said policies.
- B. Employee and student handbooks shall be subject to annual review and approval by the Board of Education.
- C. School principals and other administrators who have handbook responsibilities shall present recommended changes necessary to reflect new or modified policies. Changes of substance within handbooks shall be reviewed by the superintendent to assure compliance with Board of Education policy and shall be approved by the Board of Education.

Legal References: Minn. Stat. § 123B.143 (Superintendent)