

614 STATEWIDE TESTING PROGRAM

I. PURPOSE

The purpose of this policy is comply with all provisions of the appropriate Minnesota administrative rules that pertain to local school districts in regards to standardized statewide assessments.

II. GENERAL STATEMENT OF POLICY

Independent School District 194 shall comply with all provisions of Minnesota State Statute 120B and MN Rule 3501 et al. that pertain to local school districts in regards to standardized statewide assessments.

III. DEFINITIONS

- A. District Assessment Coordinator: District 194 employee within the Department of Teaching and Learning Services who is responsible for statewide testing.
- B. Standardized statewide assessments: Any test mandated and administered through the Minnesota Department of Education (MDE).

IV. PROCEDURES AND GUIDELINES

Independent School District 194 will follow all directions and comply with all policies and procedures as set forth by the MDE. The District Assessment Coordinator will maintain a set of procedures that provide specific instructions for the staff of Independent School District 194 in complying with appropriate Minnesota Administrative Rules and guidelines from the MDE that directly pertain to statewide standardized testing.

- A. Employees of Independent School District 194 who administer or support statewide testing will be trained according to state and district procedures.
- B. Employees of Independent School District 194 who administer or support statewide testing will follow state and district testing procedures according to the state and district procedure manuals.
- C. District employees will fully cooperate with MDE representatives conducting site visits or Minnesota Test of Academic Skills (MTAS) audits during testing.
- D. Parent refusals will be honored in accordance with state and district policies. The District Assessment Coordinator will make parent refusal forms available via the district website and student handbooks.

Legal References: Minn. Stat. § 13.34 (Examination Data)
Minn. Stat. § 1203.11 (School District Process)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.36, Subd. 2 (Adequate Yearly Progress)
Minn. Rules Parts 3501.0010-3501.0180 (Graduation Standards -
Mathematics and Reading) (repealed Minn. L. 2013, Ch. 116, Art. 2, S 22)
Minn. Rules Parts 3501.0200-3501.0290 (Graduation Standards - Written
Composition) (repealed Minn. L. 2013, Ch. 116, Art. 2, S 22)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for
Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for
Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the
Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required
Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, S 22)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social
Studies) 20 U.S.C. E 6301, et seq. (No Child Left Behind Act)