

Minnesota Continuous Improvement Process: Self Review (MNCIMP:SR)



019400 LAKEVILLE PUBLIC SCHOOL DISTRICT

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[Corrective Action Plan Detail](#) CAP Status: In Process

CAP Findings Data

School Year:

MDE Contact: Ken Kalamaha; 651-582-8584;
Ken.Kalamaha@state.mn.us

Publication: 2006 Federal Regulations (Part B)

CAP Finding Area: 34 CFR § 300.111 Child find

CAP Emphasis:

CAP Ordered Through: MDE Monitoring Review

Date CAP Ordered (MM/DD/YY): Jun 23, 2015

CAP Submission Date: Aug 5, 2015

CAP Approval Date: Aug 10, 2015

Documentation of Completion Due
Date: Feb 1, 2016

Date CAP Completed:

CAP Definition

Please provide contact information for your district. Notifications for this CAP will be sent to the contact identified below as well as to your district's special education director. These fields must be populated to save this section.

District Contact Name:

Title:

Email Address:

Phone Number: (999-999-9999)

Define the CAP using the fields below. Use the "Save" button to save a draft of your CAP. Click the "Submit" button when you are finished developing the elements below and the CAP will be submitted to MDE for review. Once this CAP has been approved, you will no longer be able to edit the fields below.

Action and Strategies - List specific tasks or steps that have been and/or will be taken to address the compliance problem:

Summer Institute training will be held August 27th 2015 for all licensed special education staff. At this training the leadership team will discuss the District evaluation process, specifically the requirement that the special education referral process and evaluations must continue through the end of the school year. In specific situations, the district will make arrangements to complete components of the evaluation over the summer months as necessary. The Director of Special Education will review the referral process and

evaluation requirements with all school administrators. The school administrators will be responsible for disseminating the information to their building staff.

Self-Evaluation and Data Collection - Describe how the district will evaluate the corrective action taken and how the results will be recorded and used:

The district will evaluate the corrective action plan by having each school psychologist keep a record of the dates referrals were submitted, the evaluations they have completed and the evaluations that are still in progress at the end of the school year. The record will be reviewed each fall to determine if there are evaluations that were started but still in progress and the dates those evaluation must be completed .

Evidence of Completion - Describe how the district will be able to demonstrate that the plan has been successfully implemented (By providing copies, for example, of in-service agendas, new forms, revised procedures, evidence of self-evaluation, etcetera):

The district will demonstrate that the plan has been successful by submitting documentation of the professional development for special education teachers and school administrators and a list of dates that the school administrators disseminated the information to their building staff. The District will also submit a letter of assurance.

Save

CAP Approval

CAP has been accepted

Technical Assistance:

CAP Documentation

CAP Completion Documentation has not been accepted nor rejected

Increased Oversight:

Number of records district reviewed:

Documentation Acceptance Date (MM/DD/YY)