



To: Attendees
From: Caleb Nelson | CN
Date: December 20, 2016
Comm. No: 162043

Subject: Independent School District #194
Facilities Master Plan – Meeting #10 Long Term Facilities Committee
December 1, 2016 Meeting Minutes

Attendees:

- ✓ Amy Olson, Independent School District #194 amy.olson@isd195.org
- ✓ Barb Knudsen, Independent School District #194 barbara.knudsen@isd194.org
- ✓ Carmello Santoorjian, Independent School District #194 sant1557@isd194.org
- ✓ Chris Endicott, Independent School District #194 chris.endicott@isd194.org
- ✓ Don Sinner, Independent School District #194 sinn1802@isd194.org
- ✓ Douglas Ninow, Independent School District #194 douglas.ninow@isd194.org
- ✓ Emily McDonald, Independent School District #194 emily.mcdonald@isd194.org
- ✓ Heather Leier, Independent School District #194 heather.leier@isd194.org
- ✓ Jason Molesky, Independent School District #194 jason.molesky@isd194.org
- ✓ John Boche, Independent School District #194 john.boche@isd194.org
- ✓ Judy Keliher, Independent School District #194 judy.keliher@isd194.org
- ✓ Justine Liekis, Independent School District #194 justine.liekis@isd194.org
- ✓ Lisa Snyder, Independent School District #194 lisa.snyder@isd194.org
- ✓ Michael Baumann, Independent School District #194 michael.baumann@isd194.org
- ✓ Nancy Skaro, Independent School District #194 nancy.skaro@isd194.org
- ✓ Pete Otterson, Independent School District #194 peter.otterson@isd194.org
- ✓ Richard Ringeisen, Independent School District #194 richard.ringeisen@isd194.org
- ✓ Sara Guyette, Independent School District #194 sara.guyette@isd194.org
- ✓ Sharon Krueger, Independent School District #194 sharon.krueger@isd194.org
- ✓ Shirley Ward, Independent School District #194 shirley.ward@isd194.org
- ✓ Steve Porter, Independent School District #194 steve.porter@isd194.org
- ✓ Terry Lind, Independent School District #194 terry.lind@isd194.org
- ✓ Daryl Morey, City of Lakeville dmory@lakevillemn.gov
- ✓ David Anderson, Community Member davidandersonjd@gmail.com
- ✓ Jacob Whittaker, Community Member j_whittak@yahoo.com
- ✓ Jon Seybold, Community Member seyboldjs@aol.com
- ✓ Josh Kutzler, Community Member jdkutzler@gmail.com
- ✓ Luke Hellier, Community Member lukehellier@gmail.com
- ✓ Mark Rath, Community Member rathmark@hotmail.com



Attendees (continued):

✓ Jane Thompson Rowe, TLAC Representative	jane.rowe@gmail.com
Noelle Bartlett, GT Representative	nm.bartlett@hotmail.com
Kirstin Specht, CEB Representative	khastad@yahoo.com
✓ Tom Terry, ENM Representative	tterry@ci.enm.mn.us
Laura Peterson, Schmitty's Transportation	lpeterson@sasbus.com
✓ Sean Kelly, Wold Architects and Engineers	skelly@woldae.com
✓ Vaughn Dierks, Wold Architects and Engineers	vdierks@woldae.com
✓ Caleb Nelson, Wold Architects and Engineers	cnelson@woldae.com

Discussion Topics:

- A. The role of the group was reviewed.
 1. The capstone effort will be presented to the Board of Education.
 2. The group is not planning for referendum.
- B. Vaughn asked the group if anyone had any new thoughts since last meeting?
 1. Nobody had any thoughts.
- C. The group reviewed the categories of options:
 1. Educational issues:
 - a. Programming, equity and alignment.
 2. Capacity issues at the Elementary School level.
- D. The group reviewed the prioritized options:
 1. Short term options of zero to four years:
 - a. Capacity.
 - b. Programming.
 - c. Security – Michael has a security plan.
 - d. Maintenance.
 2. Long term options five to ten years:
 - a. Strategic alignment.
 - b. Equity.
 - c. Site.
 - d. Maintenance and Operations.
 - e. District Office.
- E. Michael presented his "Security and Emergency Management" (SEM) plan to the group.
 1. 2012-2013 Building Security Task Force determined four key areas.
 - a. Policies and procedures.
 - b. Training.
 - c. Mental Health.
 - d. Security measures.
 2. The organization for administration meets on a cyclical basis to discuss the four key topics.
 3. The goal is to have staff be comfortable with lockdown procedures.
 4. SEM Planning Approach:
 - a. Three pillars:
 - 1) Facilities integration.
 - 2) Total program funding.
 - 3) Long term sustainment.



5. Budget for SEM:
 - a. Capital Levy (voter approved) \$100,000.00/year over ten years (only able to be used for technology).
 - b. Safe schools.
 - c. Capital funds.
6. SEM technology support plan (priorities) (see PowerPoint).
7. Capital Expenditures:
 - a. 3M window facing.
 - b. Line of site construction.
 - c. Compartmentalizing building construct.
 - d. Internal designated safe rooms.
- F. The group discussed short term options at both High Schools.
 1. The group discussed turf issues that may need replacement in zero to four years.
 - a. Turf can be funded via lease levy as an extension of teaching areas.
 2. The group is questioning the lack of pool equity in the short term programming options.
 - a. It was believed that the pool is optional curriculum. If it were mandatory, it would be moved from long term to short term.
 3. Both turf and pool issues have been discussed for multiple years as being long term options. The group wants to recommend to the board that these options be considered short term to be addressed in zero to four years.
 - a. New pool at Century or fix current pools?
 - 1) The group would like to know costs for different pool options.
 - a) Fixing two pools +/- \$5,000,000.00.
 - b) Building new pool +/- \$10,000,000.00.
 - b. The group believes at a minimum, the two pools need to be fixed but recognize the benefit of adding a pool at Century Middle School.
 4. The group discussed security issues.
 - a. Secure entry and offices for lockdown improvements.
- G. The group voted to create midterm options and rearrange the short and long-term options.
 1. The rearrangement is as follows:
 - a. Short-term: 0-4 years.
 - b. Mid-term: 5-6 years
 - c. Long-term: 7-10 years.
 2. The group voted to move the following items:
 - a. The group agreed that strategic alignment should be in mid-term to long-term options.
 - b. The group agreed that site traffic issues should be moved to midterm options.
 - c. The group voted to move furniture replacement to the short term options.
 - 1) The group also discussed having a phased approach for furniture. They would like to learn what works well and keep up with technology District wide as Principals are requesting new furniture for flexible learning.
 - d. The group voted that the deficient playgrounds should be moved to the short term.



- H. The group discussed long term options.
 - 1. The group discussed strategic alignment goals.
 - a. The group would like to keep the strategic alignment goals in the long term needs, but more in the five-year plan.
- I. The group agreed that nothing is missing from the discussion.
- J. The group discussed the key take aways for the Community.
 - 1. Although the process to date has been very challenging, the group has engaged in productive conversations and has reached a consensus regarding the recommendations to the BOE.
 - 2. The implementation of the LTFC's recommendation will require further investigation including, but not limited to, a boundary study. This work is outside of the LTFC's scope and should be performed by additional Committees to be established.

cc: Absentees
Project File

MV/ISD_194/162043/min/12.1.16