

Finance Advisory Council
Wednesday, May 3, 2017
4:00 PM - 6:00 PM
Crystal Lake Education Center - Media Center

Attendees

- Community Members:
 - Patrick Arling
 - Alan Williams
 - Kelly Hendricks
- Board of Education Members
 - Director Judy Keliher
 - Director Bob Erickson, Treasurer
- ISD194 Staff
 - Michael Baumann
 - Joe Bertram
 - Jill Koppelman
 - Todd Mooney

Meeting Minutes: Started at 4:03 PM

[Presentation](#)

[FAC 050317 Recording](#)

- 1) 5 Year Long Range Plan - Michael Baumann
 - a) Michael Baumann presented the district's 5 Year Long Range Plan that was first presented to the Board of Education on the March 7, 2017 work session. This presentation included information on:
 - i) Referendum up for vote in November 2017
 - (1) Second referendum will occur in the 5 year outlook (November 2020)
 - ii) Sunsetting paid transportation for FY18
 - (1) Safety Zones being established
 - (2) Working on estimating the increase in routes and costs
 - (a) Current estimate is at \$1.0 million
 - iii) 5 Year Budget Outlook
 - (1) Estimated 9.5% Unassigned Fund Balance at end of FY17
 - (2) Current projection will put the district at a 3.2% Unassigned Fund Balance at the end of FY19
 - (a) Below the 5% minimum BOE policy
 - (b) Based on sustaining current operations with no adjustments
 - iv) Five Year Facilities Support Plan

- (1) Long Term Facilities Committee which reviews optimization of instructional space, the ability to maximize future flexibility and take the “long-view” of condition setting
 - (2) FY19: CLEC Program Expansion
 - (a) Needed to reduce the waiting list for current programs
 - (3) FY19: Grounds Shop Relocation/Demolition
 - (4) FY19 & 20: Artificial Turf
 - (a) FY19: LSHS Installation that would be funded from Lease Levy with an estimated cost of \$1.2 million
 - (b) FY20: LNHS Replacement that would be funded by LTFM
 - (5) Recommended Strategies: Capacity
 - (a) Evaluate capacity annually and be prepared
 - (b) Referendum planning must occur 2-3 years prior to building
 - v) Budget Plan
 - (1) 5 Year Plan: plan for 2 years with as accurate information as possible (granular) with the additional 3+ years in a big picture look
 - (a) Constant state of refinement
 - (b) Evaluate system and relationships
 - vi) Decisions Made
 - (1) Community Education to move to Minnesota School of Business
 - (2) Teaching & Learning to move to LNHS
 - (3) Boundary changes not needed in SY17-18; continue to monitor
 - (4) STEM capital support
 - (5) Renewal of 2007 Operating Levy planning needs to proceed
 - vii) Next Steps
 - (1) Take feedback and refine the plan
 - (2) Come back to BOE with refined Long Range Plan in January 2018
 - (3) Obtain BOE support for 2 year budget plan cycles starting in FY19
 - (4) Develop District formal process using Request for Change (RFC) in an institutionalized Change Management Process (CMP) for the budget
 - (5) Establish a Long Range Planning Committee and start with FAC as the community base part of the committee to start this process
- 2) MN Report Card - Michael Baumann
 - a) MDE report card
 - i) Homework: go to the link and start looking at Lakeville Schools
 - (1) Disclaimer: data is a year old
 - (2) Start to consider various options for Key Performance Indicators
 - 3) Schedule Future Meetings - Michael Baumann
 - a) Plan to continue monthly meetings; next meeting will be scheduled 2-4 weeks out

Adjourned at 6.14 PM