

## Important Notice – School Bus Transportation for Fee



8670 210th Street West Lakeville, MN 55044

[www.isd194.org](http://www.isd194.org)

952-232-2000

*Si Usted tiene preguntas, puede llamar a la Oficina de Distrito a 952-232-2000 (los días de semana 7:30 am to 4:00 pm).*

You received a notification because you live in an area that is eligible for bus transportation for a fee. Please visit [www.isd194.org](http://www.isd194.org) to register and pay the fee online by **July 22, 2016**. Online registrants will be prompted for a District ID (Student Number). You will find the Student Number in your Portal (<https://sis.isd194.k12.mn.us/campus/portal/lakeville.jsp>) after selecting your student. Contact your student's school or the district office for help with setting up a Portal account.

For the 2016-17 school year, elementary, middle and high school students living less than 2.0 miles from their school are eligible to purchase bus service. If payment is made by July 22nd, the discounted fee is \$150 per student with a cap of \$300 per family. After **July 22nd**, the fee is \$175 per student with a cap of \$350 per family. Please note:

- All fees must be paid to receive a seat on the bus.
- Students are transported to one location only.
- There is no discount for part time riders.

Free or Reduced rates are available for those that are approved for 2016-17 Free or Reduced lunch benefits. 2016-17 Free or Reduced Applications will be available July 1<sup>st</sup> on the Student Nutrition Department page of the District Website ([www.isd194.org](http://www.isd194.org)) or at the District Office. The Transportation Fee Waiver Release Form (under File Attachments) must also be completed and sent to Schmitt and Sons. (see the Form for complete instructions) **Free and Reduced forms must be submitted before August 7th** to receive timely bus information. Otherwise, parents will need to contact Schmitt and Sons for bus information.

A registration form is on the back of this letter if you do not wish to register and pay online. If you use this paper registration, please complete and return it to Schmitt & Sons Bus Company along with your check for full payment. All forms must be returned to: Schmitt & Sons Bus Company, 22750 Pillsbury Avenue, Lakeville, Minnesota 55044.

If you have additional questions about registration, contact Schmitt & Sons at 952-469-2256 or [info@schmittandsons.com](mailto:info@schmittandsons.com). Please feel free to contact me directly if you have questions or comments.

Sincerely,

Jon Jackson, Purchasing  
[Jonathan.Jackson@isd194.org](mailto:Jonathan.Jackson@isd194.org)  
952-232-2030

# Transportation Commitment Form

Please complete registration & payment online at [www.isd194.org](http://www.isd194.org) OR return this form with payment to Schmitt & Sons **BEFORE JULY 22, 2016**.

To register for bus transportation, the student's transportation address must meet the criteria of District Policy C-40, Student Transportation. If you have any questions, please contact Schmitt & Sons Bus Company at 952-469-2256 or [info@schmittandsons.com](mailto:info@schmittandsons.com).

## How to Register:

**STEP 1: Please list below each qualified child you want to ride the bus. Indicate with an "X" if the child will be transported to and from a daycare provider. The discounted fee is \$150 per student with a cap of \$300 per family. AFTER JULY 22ND, the fee is \$175 per student with a cap of \$350 per family.**

Child's Name: Last, First	School	Grade	Daycare/ X if yes
1.			
2.			
3.			
4.			

**STEP 2: Please complete Parent/Guardian's Full Name and Signature**

\_\_\_\_\_  
*Last Name, First Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**STEP 3: If your child's transportation address is from a daycare or a different address than your home, but is in an eligible transportation area, you qualify for the fee-based transportation program to and from that location. Please provide the transportation information below.**

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Relationship to student (ie. daycare, grandparent, etc.) \_\_\_\_\_

**STEP 4: Please check below if your child will not be riding the bus to school.**

\_\_\_\_\_ My child/children will not be riding the bus for the 2016-17 school year

**STEP 5: Mail this completed form and payment to:**

**Schmitt & Sons Bus Company  
22750 Pillsbury Ave  
Lakeville, MN 55044**



Completed form and payment **MUST** be received by Schmitt & Sons **NO LATER THAN JULY 22<sup>nd</sup>** for the discounted fee.