

Cherry View Elementary  
PTO Meeting  
Wednesday, September 12, 2018

Meeting was called to order by President, Stephanie Mischnick at 637pm.

### **Teacher & Parent Representation**

Open discussions with parents included welcoming new parents to CVE & PTO and

No teachers were in attendance for this meeting.

### **Committee Reports**

Walk a Thon committee reported on their progress including:

- this year's goal of \$18,000
- flyers being out
- we've already received some donations - including via PayPal
- Paul considering overall prize related to his hair again and grade level prizes other than food driven

Discussion on route and DJ location as well as how to contact LN regarding possible mascot appearance and a possible photo booth took place as part of this reporting as well.

Community Night committee reported on the preparations for the 4<sup>th</sup> annual event including:

- Food trucks that will be present – and which had requested to be part of the event
- DJ changes

*Motion Made – seconded – and approved to hire Mike Lockett to DJ Community Night for \$300*

### **Routine Business**

June minutes will be reviewed and approved at next meeting

Principal's report – see attached

Treasurer's report – Sarah Schaffer reviewed the financial statements and financial position of the PTO. She also provided and reviewed the budget proposal. The budget is voted on in October per the PTO Documents.

*Motion made – seconded – and approved*

*Provide 3<sup>rd</sup> grade residency funds for purchase of 1-year subscription for IXL.  
Third grade teachers will provide a review of IXL in April if they'd like this subscription to be ongoing.*

**Old Business**

None

**New Business**

Discussion around updating PTO Governing Documents to change the year to a full year July-June and other adjustments to specified dates in the Documents to adjust for this shift. This was a well-received idea and a detailed proposal for voting will be at the October meeting.

Meeting was adjourned at 810pm

Principal's Report  
PTO Meeting  
September 12, 2018

Things that are coming up:

- **Great first six days of school!** – Students are getting back into the routines. Many classrooms have been working on establishing expectations and relationship building activities. I have visited almost every classroom and instructional area. I will continue this year to schedule two days each week to be in classrooms coaching and assisting teachers and students. We will continue with a 25 minute lunch period for K-2 students, where 3-5 have a 20 minute lunch period. K-2 teachers come into the lunchroom the last 5 minutes of their student's lunch period to assist with dismissal, recycling and lining up. Recess remains 20 minutes for all students.
- **New Staff** – We have a number of new staff to welcome to the CVE family. Tracy Reed - Kindergarten, Katie Nelson - Kindergarten, Jennifer Moen - 1st Grade, Ben St. Marton - 1st Grade, Janet Baumbach and Sara Zimmermann - Sp. Ed. Resource Teachers, Jennifer Schwebach - Learning Specialist. In addition, we have a couple of new special ed paraprofessionals: Nancy Manther and Cole Simon. Janae Warfield moved from teaching Kindergarten to teaching 2nd grade this year. Lastly, we are still looking for a Minnesota Math Corps (MMC) member. Please spread the word. People who are interested can either email me, or speak with Jeanne Laing who served as our MMC member last year for more information.
- **Assessment Days** – We had a great turnout for our assessment days. For those students who were not able to attend, classroom teachers have already assessed those students throughout these first weeks of school.
- **Fire Drills and Lockdown Drills** – We are required by law to complete five fire and lockdown drills and one severe weather (tornado) drill. We will have our first fire drill this week. We continue to monitor our safety and security procedures to make CVE the safest school for students, staff and families. We will conduct random lockdown drills. The procedures have changed slightly. Staff will direct their students to either hide or flee the building.
- **Bus Safety / Evacuation Drill** – We will conduct our annual bus safety and evacuation drill next Monday, September 17.
- **MAP** (Measure of Academic Progress) testing – Some of our students have already taken the NWEA/MAP test. Students in grades 1-5 take the MAP test at least 2 times during the school year. We are giving a lot of beginning of the year assessments to establish learning goals for each student, grade level team and as a school as a whole. In addition, we will be using the MAP Fluency assessment with our Kindergartners and 1st graders this school year.
- **Picture Day** – coming up this Friday, September 14, 2018.
- Enrollment – **631 Students.**

	<u>Classroom Size Guidelines</u>
○ <b>Kindergarten = 116 (23)</b>	K-1=24
○ <b>1<sup>st</sup> Grade = 114 (23)</b>	2=28
○ <b>2<sup>nd</sup> Grade = 95 (24)</b>	3=30
○ <b>3<sup>rd</sup> Grade = 99 (25)</b>	4-5=32
○ <b>4<sup>th</sup> Grade = 115 (29)</b>	
○ <b>5<sup>th</sup> Grade = 92 (31)</b>	
- **Live Above the Line Behavior Talks** - I will be visiting classrooms within the next several days sharing expectations and talking about Panther Pride (be safe, be respectful, be responsible and how students can “live above the line.”)
- **Open House** - We have started talking about open house for the future. We are discussing a different format and having Parent Information Nights instead where classroom teachers can share expectation, routines, procedures around communication, etc. I will keep PTO informed throughout our conversations.

Other items for discussion:

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Questions or comments: