

**PTO Meeting  
October 4<sup>th</sup>, 2016**

**Attendees**

Curt Bursaw  
Angie Wood  
Stephanie Mischnick  
Kirsty Sanderson  
Lauren Weaver  
Beth Brown  
Colleen Steinman  
Sarah Netten  
Paul Helberg

Meeting was called to order by President Curt Bursaw at 6.32pm.

**Teacher & Parent Representation**

Parents raised the issue of there not being enough lunches left for 4<sup>th</sup> graders. Tickets for those students who order salad have been implemented to ensure students are taking the correct lunch they ordered.

Amazon Smile instructions will be uploaded onto the CVE PTO website.

2<sup>nd</sup> grade teacher representation: thank you to the PTO for the teacher grants and organization of the walk-a-thon. It was suggested that for future walk-a-thons, water and apples are handed out at the end.

Mrs. Brown and Mrs. Spanovich gave a presentation on the CVE morning news, which they co-write and produce every day. They requested a stipend (see budget item).

**Routine Business**

Last month's minutes

*Motion made – seconded – and approved.*

*(Approved as written)*

Principal's report – see attached.

Treasurer's report – the budget was reviewed and revised.

- \$4,500 – Makerspace setup
- \$2,000 – Subscription Assistance
- \$50 – frames
- \$1,370 - 5<sup>th</sup> grade reading materials
- \$500 – Nature Week
- \$7,500 – Art room setup
- \$2,000- Guided reading

- \$1,200 – stipend for the Morning News
- \$5,000 (residual) – reserved for school landscaping

*Motion made – seconded – and approved  
(Budget approved as revised)*

- Walk-a-thon raised over \$19,000, food truck and water sales from the community night raised \$259.
- School supply sales raised \$620.
- Predicted revenue from Tasty Tuesday's is around \$2,000.
- \$200 to reimburse Mrs. Brown and Mrs. Spanovich for their time in producing the Morning News (2015/16 school year) to be paid this calendar year (in addition to the \$1,000 already paid in June)

## **Committee Reports**

### **New Business**

- Locker organization – discussed the possibility of having hooks (Command strips) on locker doors to hang snow gear on.
- CVE will be a voting site on November 8<sup>th</sup>; discussed security issues including using only the gym entrance for access (with the exception of disabled access through the main school entrance); and blocking off the restrooms nearest the gym for voter use only.
- Stephanie reported her research on a science fair. It is totally viable and not expensive. Would need a volunteer to run it.
- Spirit wear proofs now available.

Meeting was adjourned at 8.12pm

## **Principal's Report**

Since we met last time:

- Access Control System – Don't forget your ID when you visit CVE. Also, please check out by swiping yourID when you leave. We will be piloting "extended hours" with the ACS system soon. This means all KidZone families will need to have been issued a fob, or be buzzed into the building.
- Fire Drills and Lockdown Drills – We have completed 2 fire drills. We will conduct at least 1 more fire drills and 2-3 lockdown drills this fall.

- Bus Safety / Evacuation Drill – We conducted our annual bus safety and evacuation drill on September 21.
- MAP (Measure of Academic Progress) testing – Students in grades 2-5 completed the MAP test. Teachers use the information gained from this assessment to look at specific areas of strengths and opportunities for improvement within specific strands. Results may be available at conference time.
- Scholarship Account Balance – As of today, Tuesday, October 4, 2016 we have a balance of \$750.00
- Panther Pride – I am in the process of visiting every classroom talking about Panther Pride – Be Safe, Be Respectful, Be Responsible.

Things that are coming up:

- Late Start – Student will have a late start tomorrow, Wednesday, October 5 and next Wednesday, October 12. Teachers will be reviewing assessment data, creating groups and learning about literacy interventions for students who are below benchmark. Next Wednesday, will be one of our common conference dates.
- Kindness in Chalk Day – CVE will be participating in Kindness in Chalk Day again this year. Kindness in Chalk Day is: An Anti-Bullying movement. Students and staff will be decorating and writing positive messages to promote a bully free environment on Friday, October 7, 2016.
- Parent/Teacher Conferences – are scheduled for Wednesday, October 12, Thursday, October 13 and Tuesday, October 18. Please let your child's teacher know in advance if you need to reschedule. They spend many hours preparing and planning for conferences. Our goal is to have 100% participation. Please be prepared with questions, or email your child's teacher in advance so you might cover some concerns prior to the conference.
- Schoology – We will have the computer lab open on both conference nights for parents to get their Schoology account set up. Staff will be available to assist.
- Minnesota Education Academy – There will be no school for students on Thursday and Friday, October 20 and 21 because of the MEA
- Book Fair – The Scholastic Book Fair will be here at CVE next week, October 10 - October 14. The committee will continue with the grandparents/special friends breakfast on Tuesday, October 11. They will be open during our conferences on Wednesday (10-12- 16) morning and Thursday (10-13- 16) evening.

- Harvest Parties – The fall harvest parties will take place on Monday, October 31. As a reminder students do not wear costumes to school.

Other items for discussion:

- Mr. Armstrong will be attending with the 3rd Grade Team in November to model a few things with the MakerSpace concept.

Questions or comments: