

**PTO Meeting
November 1st, 2016**

Attendees

Angie Wood
Stephanie Mischnick
Kirsty Sanderson
Lauren Weaver
Rob Stinar
Colleen Steinman
Sarah Netten

Meeting was called to order by Vice President Stephanie Mischnick at 6.35pm.

Teacher & Parent Representation

Mr. Armstrong gave a presentation on Maker Space. Mrs. Spanovich's 3rd grade class has worked on a project to design and make arcade style games out of mainly cardboard. Mr. Lahti's and Mrs. Meier's 3rd grade classes will also do the same project. Maker Space will then be rolled out to all other grades.

Signup Genius for donations to Maker Space was suggested.

Mr. Lahti thanked the PTO for all its support, classroom grants, conference night meals and for the books for reading clubs bought using PTO funds.

Routine Business

Last month's minutes

Motion made – seconded – and approved.

(Approved as written)

Principal's report – see attached.

Treasurer's report

Budget was adjusted

- \$140 (taken from landscaping reserve) - to reimburse CVE's school nurse for money already spent on clothing and food
- \$250 (taken from landscaping reserve) - added to the teacher grant line to pay 2 late requests

Motion made – seconded – and approved

(Budget approved as revised)

Committee Reports

Sarah Netten represented the Book Fair committee. This year's book fair was the most successful to date with total sales of \$15,497. The new Scholastic Dollars balance is \$8455.31. Discussed revisions/ideas for future grandparent breakfast's, to minimize wait times and issues with food ordering. It was suggested that this book fair event has its own committee.

Lori Arendt updated the PTO on this year's ski club, which is all set to go. Starts on January 6th 2017 and is open to 4th and 5th graders. They are trying to bring in new volunteers to help with the running and organization of the club.

New Business

- Students are not always getting enough time to eat school lunches due to the wait for food and then the line for recycling. Suggested a second recycling station to reduce this line and give students more time for eating
- Discussed an Eagle Scout taking on landscaping the front of CVE. Rob Stinar offered to provide landscaping guidance.

Meeting was adjourned at 7.57pm

Principal's Report PTO Meeting November 1, 2016

Since we met last time:

- Conferences - Thank you to the many parents and families who came to school to participate in your child's Parent/Teacher conference. As a reminder, parents may conference at any time you have a question of concern.
- Book Fair – A huge thank you to Melissa Downard and the book fair committee. I have heard only positive comments about all of the different events. It was a very successful fair! We made \$15,497.12 in sales. Huge growth from the \$13k+ we did last year. Here is a breakdown on profits/expenditures:

- Scholastic Dollars Profit \$7748.56
- All Scholastic Dollars Reward \$774.86
- Chairperson Workshop Reward \$25.00
- Previous Account Balance \$1205.59
- Total Scholastic Dollars available \$9754.01

- Product taken from the fair (teachers wish lists & media center) -\$1298.70
- New Scholastic Dollars Balance \$8455.31

We will be making some revisions to the Breakfast for Books portion to help minimize wait time, parking, and ease of access to breakfast and our Book Fair.

- Spotlight on Innovation - CVE presented our Maker Space project to the School Board last Tuesday evening. Mr. Armstrong, Mrs. Spanovich and 3 wonderful 3rd graders did an excellent job of sharing the great work that is occurring at CVE.

Things that are coming up:

- Extended Hours for Visitor Management System (Access Control System) - Beginning tomorrow, Wednesday, November 2, 2016, our Visitor Management System will be active from 6:30 AM - 6:00 PM. The system will be turned off temporarily during student passing times - beginning of the day and end of the day dismissal.
- No School for Students - There is no school for students this Friday, November 4 and Monday, November 7. Friday is a Teacher Assessment day - Teachers will be reviewing student data, planning and completing grading. Monday is a Teacher In-service day - Teachers will be engaged in culturally responsive instruction and literacy training.
- Election Day - CVE is a registered polling place and therefore will be hosting voters on Tuesday, November 8. We have implemented many safety and security protocols already, however we have taken additional steps when the community has access to our school during the day. Voters will be using the exterior door to come into Gym A to vote. Similarly, voters will exit out this same door. Other than access to the main bathrooms outside the gyms, there should be no one going further than that location. We are working on parent volunteers to supervise the main hallway to direct anyone to the restrooms and back through the gym.
- End of 1st Quarter – Students grades will be available to view on the parent portal beginning Friday, November 18.
- Thanksgiving Holiday – There is no school for students and staff from Wednesday, November 23 through Friday, November 25 in observance of the Thanksgiving Holiday.