



**To:** Attendees

**From:** Caleb Nelson | CN

**Date:** October 26, 2016

**Comm. No:** 162043

**Subject:** Independent School District #194  
Facility Master Plan Meeting #8  
October 13, 2016 Meeting Minutes

**Attendees:**

Don Sinner, Independent School District #194	sinn1802@isd194.org
Douglas Ninow, Independent School District #194	douglas.ninow@isd194.org
Jason Molesky, Independent School District #194	jason.molesky@isd194.org
Judy Keliher, Independent School District #194	judy.keliher@isd194.org
Justine Liekis, Independent School District #194	justine.liekis@isd194.org
Lisa Snyder, Independent School District #194	lisa.snyder@isd194.org
Michael Baumann, Independent School District #194	michael.baumann@isd194.org
Richard Ringeisen, Independent School District #194	richard.ringeisen@isd194.org
Sara Guyette, Independent School District #194	sara.guyette@isd194.org
Shirley Ward, Independent School District #194	shirley.ward@isd194.org
Terry Lind, Independent School District #194	terry.lind@isd194.org
John Boche, Independent School District #194	john.boche@isd194.org
Jon Seybold, Community Member	seyboldjs@aol.com
Luke Hellier, Community Member	lukehellier@gmail.com
Noelle Bartlett, GT Representative	nm.bartlett@hotmail.com
Tom Terry, ENM Representative	tterry@ci.enm.mn.us
Sean Kelly, Wold Architects and Engineers	skelly@woldae.com
Vaughn Dierks, Wold Architects and Engineers	vdierks@woldae.com
Caleb Nelson, Wold Architects and Engineers	cnelson@woldae.com

**Absentees:**

Amy Olson, Independent School District #194	amy.olson@isd194.org
Carmello Santoorjian, Independent School District #194	sant1557@isd194.org
Chris Endicott, Independent School District #194	chris.endicott@isd194.org
Emily McDonald, Independent School District #194	emily.mcdonald@isd194.org
Nancy Skaro, Independent School District #194	nancy.skaro@isd194.org
Heather Leier, Independent School District #194	heather.leier@isd194.org
Pete Otterson, Independent School District #194	peter.otterson@isd194.org



**Absentees (Continued):**

Sharon Krueger, Independent School District #194	sharon.krueger@isd194.org
Steve Porter, Independent School District #194	steve.porter@isd194.org
Daryl Morey, City of Lakeville	dmorey@lakeville.mn.gov
David Anderson, Community Member	davidandersonjd@gmail.com
Jacob Whittaker, Community Member	j_whittak@yahoo.com
Josh Kutzler, Community Member	jdkutzler@gmail.com
Mark Rath, Community Member	rathmark@hotmail.com
Jane Thompson Rowe, TLAC Representative	jane.rowe@gmail.com
Tara O'Hearn, CEB Representative	tohearn@charter.net
Laura Peterson, Schmitty's Transportation	lpeterson@sasbus.com

**Discussion Topics:**

- A. Thoughts since last meeting:
  1. Demographic study was presented by Hazel Rienhart at the September 20, 2016 board meeting.
- B. The District presented a summary of Hazel Rienhart's Enrollment Projection Study to the group.
  1. Demographic study findings:
    - a. 2015-2016 projected 10,606 (high/high projection).
    - b. 2015-2016 current 11,000 (actual enrollment).
    - c. Not projecting high enrollment growth over ten years. Shows steady/slow growth.
    - d. Average of one, to one and a half, students per household.
  2. Hazel Rienhart is currently reviewing the enrollment study to determine why the current enrollment is higher than the high/high projection for 2015-2016.
  3. The District tends to maintain students.
  4. The District has positive migration due to steady birth rates.
- C. The group discussed building capacity.
  1. 85%-90% capacity is considered comfortable.
  2. High School and Middle School capacities should go down as students graduate.
  3. Most of the Elementary Schools are above 90% capacity.
  4. Options for addressing capacity issues were identified.
    - a. Boundary adjustments.
    - b. Additions at multiple sites.
    - c. New school.
- D. The group discussed the options in detail.
  1. A boundary study will not be part of this committee's responsibilities.
  2. The group discussed expansion options at each building.
    - a. Expansion is possible at all sites with varying degrees of feasibility.
    - b. Portable classrooms are additions.



3. The group discussed the new school option.
  - a. Crystal Lake Education Center (CLEC) may be perceived as underutilized by the community and a viable option to be re-opened as the "new school."
4. A new elementary school would need to be geographically positioned to reduce elementary capacity issues. Boundary adjustments would likely be needed in addition.
5. If CLEC is converted to an elementary school, early childhood education programming would need to be resolved.
  - a. This program could be distributed throughout the District at the elementary schools. Additions would be part of this solution.
  - b. A new early childhood building is an option. Plan for expansion to address possible future four-year-old kindergarten requirements.
- E. The group reviewed the criteria.
  1. Educational criteria was discussed.
  2. The group agreed that additional space is the answer.
    - a. The location of an early learning childhood center must be chosen carefully if CLEC is to be re-opened as a new school.
  3. The lower the grade level, the less parents want to travel to the school.
  4. Only use criteria that does not impact core spaces. 600-700 enrollment numbers per elementary school is ideal.
  5. Four-year-old learning is on the radar, but is not criteria right now.
  6. The group discussed physical criteria:
    - a. Playground should be equitable across the District and should replace the old/wood playgrounds.
    - b. A District energy study could be added to the criteria.
- F. Wold's thoughts since last meeting:
  1. District office is also at capacity and has physical condition issues.
  2. The District's bus garage is old and needs updating.
- G. Next meeting is November 9, 2016, 4:30 p.m. – 6:30 p.m. at Crystal Lake Education Center.

cc: Absentees

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